



DEPARTMENT OF WATER RESOURCES
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

WATER SERVICES SUPERVISOR
OPEN/NON-PROMOTIONAL

FINAL FILING DATE	JANUARY 21, 2014 Examination Applications (Form STD 678 Rev. 6/2010) must be postmarked or submitted in person no later than the final filing date. Applications postmarked or personally delivered after the final filing date will <u>not</u> be accepted for any reason. FAXED OR E-MAILED APPLICATIONS WILL <u>NOT</u> BE ACCEPTED.			
WHO SHOULD APPLY	This is an Open/Non-Promotional Examination. Candidates who meet the minimum qualifications, as stated below, may apply for this examination.			
HOW TO APPLY	<p>You must submit your Examination Application (Form STD 678 Rev. 6/2010) by the final filing date of January 21, 2014 to:</p> <table><tr><td><u>MAILING ADDRESS:</u> Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001</td><td>OR</td><td><u>SUBMIT IN PERSON:</u> Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814</td></tr></table> <p>DO NOT SEND APPLICATIONS TO CALIFORNIA HUMAN RESOURCES (CalHR) OFFICE OR THE DEPARTMENT OF WATER RESOURCES' FIELD OFFICES. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, and CalHR at www.jobs.ca.gov and click "My Profile" tab.</p>	<u>MAILING ADDRESS:</u> Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001	OR	<u>SUBMIT IN PERSON:</u> Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814
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IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.			
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of your "Examination Application". You will be contacted to make specific arrangements.			
SALARY RANGE	\$5450 – 6823			
ELIGIBLE LIST INFORMATION	An Open/Non-Promotional eligible list will be established for the Department of Water Resources. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.			
EXAMINATION DATES	The examination will consist of a Qualifications Appraisal Interview – Weighted 100%. It is anticipated interviews will be held during February/March 2014 .			
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<p>NOTE: All applicants must meet the minimum qualifications for this examination by the final filing date, January 21, 2014.</p> <p>Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.</p> <p>EITHER I</p> <p>Two years of experience in the California State service performing duties engaged in water operations, water quality investigations, or data collection at a level comparable to a Water Resources Engineering Associate.</p> <p>OR II</p> <p>Five years of responsible experience in water operations, at least three years of which were at a level comparable to a Water Resources Technician II. (College education in engineering or a closely related field may be substituted for two years of the required experience.)</p>			
POSITION DESCRIPTION	<p>Under direction, plans, organizes, and directs staff engaged in water operations activities. Supervises the distribution of State Water Project water through various conveyances. Monitors water quality, and performs other related work.</p> <p>Positions exist Statewide with the Department of Water Resources.</p>			
EXAMINATION INFORMATION	The examination will consist of a Qualifications Appraisal Interview – Weighted 100% . In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.			

SEE REVERSE FOR ADDITIONAL INFORMATION

SCOPE OF EXAMINATION	<div>Qualifications Appraisal Interview – Weighted 100%</div> <div>In addition to evaluating the competitors’ relative abilities, as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor’s:</div> <div>A. Knowledge of:<ol style="list-style-type: none">State Water Project (SWP) water delivery contracts and subsequent amendments, SWP operational ordersFederal, State, and local regulations governing water delivery requirementsFlood control criteria, operational loss and storage charge information, wet weather water delivery provisions, future entitlement reduction credits, regulated delivery of local water supply, reservoir and aqueduct operations, water rights decisions involving State water quality standards, major water contaminants and pollutantsWater rights management including groundwater, local surface supply, recreation water, surplus water, unscheduled water, and entitlement waterCharacteristics of pumps, valves, check structures, aqueducts, reservoirs, spillways, water measurement, metering, and control devicesMethods of sampling and treating water for meeting water quality objectivesCollection of basic water flow dataClimatological station serviceAlgebra and trigonometryLow voltage switching ordersWater operations and safety proceduresPrinciples of effective supervisionEffective public speakingThe department’s Equal Employment Opportunity Program objectivesA supervisor’s role in the Equal Employment Opportunity Program and the processes available to meet equal employment opportunity objectives</div> <div>B. Ability to:<ol style="list-style-type: none">Determine water needs of the 30 SWP contractors and make immediate decisions involving water deliveryInterpret and administer terms of complex water delivery contractsManage emergency flood control operationsEffectively work with water agency management groupsDisseminate department policy through media contactDirect the installation, calibration, and maintenance of water storage recorders and all types of water measuring devicesDirect collection of water flow data for hydraulic computationDetermine, sample and maintain appropriate water quality standardsOperate manual and automated control systemsPlan, organize, and direct the work of subordinatesSchedule shifts to maintain continuity of operationsMediate customer complaints concerning department operationsEffectively contribute to the department’s Equal Employment Opportunity objectives</div>
CAREET CREDITS	Career credits will be granted.
VETERANS PREFERENCE	Veterans Preference Credit will be added to the final score of those competitors who are successful in this examination and who qualify for and have requested this credit through the California Department of Human Resources. VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERAN’S CREDIT.

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources’ (DWR) Offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, California Human Resources (CalHR) Office, and the CalHR website at www.jobs.ca.gov and click “My Profile”.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate’s notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

Veterans Preference: Assembly Bill 372, signed into law by Governor Brown on August 12, 2013, changes the way the Veterans Preference process is administered by the State of California. Veterans Preference will be awarded as follows, starting on January 1, 2014: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans Preference. 2) An entrance exam is defined, under law, as any open competitive examination. 3) Veterans Preference is not granted once a person achieves permanent civil service status.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.

California Relay Telephone Service for the Deaf or hearing impaired: From **TDD phones: 1-800-735-2929**; From **Voice phones: 1-800-735-2922**.